



CITY OF
Saint Paul
ALASKA

CITY CLERK REPORT

Reporting Period: November 13, 2020 – January 8, 2021

Prepared By: Monique Baker, City Clerk

Date: January 8, 2021

COVID-19

We continue to send out NIXLE messages in relation to COVID-19. Been sending reminders on the use of cloth masks and social distancing in public buildings. The Quarantine Log is sent out via Nixle each time there is a change which is just about daily. Sent out Nixles on vaccine information for the community.

Participating in Bi-weekly meetings with the Unified Command team. Continue meeting for the Vaccine Taskforce. The first COVID-19 vaccine was given on December 30th.

Ravn sends the manifest before each flight so we can ensure that everyone traveling has approved travel. Since Ravn started their services we have denied travel once (no test results) and that person was booked on the next flight.

Setting up and scheduling travelers in the quarantine centers. Scheduling the centers to be cleaned and sanitized after each stay.

COMMUNITY EVENTS

Santa Claus came to town on Christmas eve and drove his sleigh house to house to hand the kids their gifts, candy bags and safety bags. This was a huge success with many people putting their time and effort into such a great event. Thank you to all those that have volunteered to make a COVID Christmas one to remember.

Christmas meat for the employees and council were order and handed out before Christmas.

PERSONNEL

Held interviews for the Administration Assistant/Accounting Clerk position and hired Daria Isaac. Her first day of work was on January 4th.

Held interviews for the Motor Pool Admin Assistant, Grant Specialist.

